

BUDGET POLICY

As the Rochester City School District receives a great deal of its revenue from New York State, the timely completion of its budget process is integral to the orderly operation of the District's budget process.

The Board of Education believes one of its greatest responsibilities is to exercise financial oversight to ensure fiscal responsibility of the school district.

The Board of Education will annually approve a specific budget calendar developed by the Chief Financial Officer and recommended by the Superintendent in accordance with exhibit 6110-E1, Budget Timeframe.

The Superintendent and the administrative staff shall solicit the views of persons concerned with the budget to assist in its development. The Superintendent shall ensure the participation of the Board of Education, staff, students, parents/guardians and the community prior to compiling data, organizing the budget and presenting the budget to the Board.

The budget shall be designed to reflect the Board-approved goals and objectives and the District's strategic plan for the education of our students. The recommended budget will be presented to the Board on or about the first week in April. Efforts to solicit input from parents, the Rochester community and staff shall be disclosed at the Superintendent's initial budget presentation to the Board.

To assist in long-range planning for District budgets, ongoing evaluations of the District's educational programs will be conducted and will include estimates of the fiscal implications of each program, and the effectiveness of these programs over time. The Superintendent will share program evaluation results in an annual report to the Board before the end of each fiscal year in order to determine continued funding for existing programs.

The Superintendent, in conjunction with the Chief Financial Officer, will develop a multiyear long-range plan, including plans for budget presentation in both a program-based and school unit format. It will be reviewed annually with the Board of Education as part of the budget process.

The budget for the ensuing school year shall be thoroughly reviewed by the Board of Education in no less than two (2) meetings to convene for the purpose of a budget deliberation. Following this review, the Board will adopt a budget for the coming fiscal year in accordance with policy 6130 for subsequent submission to the City of Rochester for inclusion in their budget submission to City Council.

Cross-ref: Budget Timeframe (6110-E1)
 Budget Adoption (6130)
 Long Range Financial Planning Policy (6200)

NYSSBA Ref: Budget Planning (6110) – Recommended Policy

Ref.: Section 1709 (2) of Education Law

Notes: Adopted December 19, 2002; Amended March 17, 2005 pursuant to Resolution No. 2004-2005: 656; Amended October 28, 2010 pursuant to Resolution No. 2010-11: 335.; Amended February 25, 2021 pursuant to Resolution No. 2020-21: 689; Amended October 24, 2024 pursuant to Resolution No. 2024-25: 314; Amended February 4, 2025 pursuant to Resolution No. 2024-25: 314

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